

# New Starter Details

Title: (Mr / Miss / Mrs / Ms / Dr)

First Name:

Surname:

Date:

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Please take this form as my request to be paid in to the following Bank Account from the next possible date:

Bank:

Bank Address:

Name on Account:

Account Number (8 digits):

Sort Code:

Email Address:

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## Next of Kin Details in case of Accident or Emergency:

Name:

Relationship:

Phone no.

I understand that my payslip and timesheet will be emailed to me on a weekly basis. I confirm the email address above is correct and will inform you of any changes in the future.

I also understand that should the details be incorrect that I have given or for any other reason that I request to attempt to cancel a transfer that I would have to await a successful BACS recall in order to be repaid any amount.

I have read and understood the details of my assignment and agree to abide by the policies and procedures of Reflect Recruitment Group, which are accessed via the website's Documentation Centre.

Signed: